

Friends of Roseburn Park AGM 2024 Agenda

9th October 2024 7.30pm- by Zoom

1. Attendance & apologies
2. Minutes of last year's AGM
3. Chairperson- Report on last year's activities
4. Treasurer's Report
5. Election of Committee

Friends of Roseburn Park Annual General Meeting 2023

Minutes - 25th October, 2023

Present: Jim McDonough, Pete Gregson, Barbara Knowles, Frank Ross, Roy Beavis, Kim Rowse, Alan Beal, Euan Davidson, Paul Harding, Alette Willis, Andrea Ferguson, Phil Yelland and Fiona Bennett

Apologies : Kirsten Stalker, Helen Andrews, John Yellowlees and Rebecca Eccles

1. Welcome –Jim McDonough as Chairperson welcomed everyone to the meeting.
2. Minutes of previous AGM held on 12th October, 2022 were proposed for approval by Roy Beavis and seconded by Euan Davidson. Jim McDonough indicated that there had been no changes during the year to the Trustees and Committee Members remained the same.
3. The Chairperson gave a report on last year's activities:
 - During the past year FoRP's Board of Trustees, and its Management Committee, ran a full schedule of meetings and all meetings were held online.
 - Membership remains at healthy levels (317) and our financial position remains strong. The Management Committee is near to full strength, but we are conscious of the need to manage succession. This means we always welcome help from any quarters for essential management functions and to strengthen areas of expertise. Rebecca Eccles has now stood down and there is a need for a replacement.
 - Organised sport continues to go from strength to strength with the cricket club and rugby club enjoying busy summer and winter schedules. The cricket club had a record-breaking year with 5 senior weekend teams. In addition to senior men's cricket, training and playing for 5-18 year old boys and girls was provided in addition to a women's team. The Wanderers uses the park 6 days per week during the season and runs training sessions for boys and girls aged 5 to 18. In addition there is non-contact walking rugby for over 50's. Roseburn Primary School regularly play 5-aside football on some week days and Saturday mornings.

In addition there are other groups such as keep fit, dog walkers, strollers and cyclists using the park and enjoying its amenities.

- Several memorial benches and trees have been planted or installed as part of a programme of tree planting and general enhancements to the park. The park continued to participate also in the 'Million Tree City' programme of tree planting.
- A public consultation on future improvements to the park had recently been undertaken and the Committee have commenced studying the results. Further detailed work on the top 5 or 6 projects would be undertaken over the next year with a view to progressing these as enhancements to the park.
- The Taskforce of volunteers was thanked for their work on maintaining trees and planters, and for planting extra bulbs.
- The Chairperson thanked the efforts of the Management Committee Members.

4. Treasurer's Report

The Chairperson, in the absence of the Treasurer, reported on the financial year ending 30 June 2023. The accounts were healthy, although monies were still outstanding to the café building contractor. The cost of refurbishment of the café was on budget, despite a number of issues arising. There were a number of restricted donations that related to the café works notably Gift Aid from HMRC.

There followed a brief discussion of both the Chairperson's Report and the Financial Report. The meeting welcomed the completion of the café and considered it would be a welcome addition to facilities in the park.

5. Election of Board

Phil Yelland took the chair temporarily. All current Trustees and Committee Members have indicated their willingness to stand again. Current Trustees were Pete Gregson, Jim McDonough, Barbara Knowles, Frank Ross and John Yellowlees. Roy Beavis, seconded by Kim Rowse, proposed that all current Trustees and Committee Members be re-elected. Trustees would be elected for another year and Office Bearers would be appointed at the next Committee meeting. Jim McDonough resumed the chair for the remainder of the meeting.

6. AOCB

Pete Gregson proposed a vote of thanks to Jim McDonough for his hard work on the café.

Jim McDonough proposed thanks to the Committee and their hard work.

7. There being no further business, the meeting closed at 8.30 p.m.

FRIENDS OF ROSEBURN PARK (SCIO)
 Scottish Charitable Incorporated Organisation: SC044659
 c/o John Yellowlees, 7 Roseburn Cliff, Edinburgh, EH12 6AL

Receipts and Payments Year to 30 June 2024

	Notes	UNRESTRICTED	RESTRICTED	TOTAL	2022/23
Receipts					
Unrestricted donations	1	4049.67	-	4049.67	233.41
Donations (restricted)	2	-	15.41	15.41	228.08
Fundraising	3	937.72	-	937.72	0.00
Grants	4	0.00	450.00	450.00	500.00
Trading Receipts	5	1500.00	0.00	1500.00	0.00
Payments					
Fundraising expenses		840.18	-	840.18	97.24
Charitable Purpose Payments		-	-	0.00	55338.00
Annual Public Liability Insurance Cover	6	129.10	0.00	129.10	99.31
Bank Charges		0.00	0.00	0.00	0.00
Other Expenses	7	630.57	107.50	738.07	487.97
Cash surplus/(deficit) to End of Year		<u>4887.54</u>	<u>357.91</u>	<u>5245.45</u>	<u>(55061.03)</u>

Statement of Balances at 30 June 2024

	Notes	UNRESTRICTED	RESTRICTED	TOTAL	2022/23
Cash Balance					
Cash and Bank Balances at Start of Year		1904.60	119.77	2024.37	57085.40
Surplus/(Deficit) Shown by Receipts and Payments		4887.54	357.91	5245.45	(55061.03)
Transfers between funds		0.00	0.00	0.00	0.00
		<u>6792.14</u>	<u>477.68</u>	<u>7269.82</u>	<u>2024.37</u>
Other Assets		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Liabilities	8	<u>0.00</u>	<u>(450.00)</u>	<u>(450.00)</u>	<u>0.00</u>
Working Balance		<u>6792.14</u>	<u>27.68</u>	<u>6819.82</u>	<u>2024.37</u>

Notes – see over

Signed:



John Yellowlees (Treasurer) Alex Dickson (Independent Examiner)

21 August 2024

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Notes to Receipts and Payments and Statement of Balances for financial year ending 30 June 2024:

1. Unrestricted donations – two grants from Evelyn Drysdale Foundation of £2,000 (one of which was delayed from the previous year) plus an individual Paypal donation
2. Restricted donation was for Gift Aid claim from HMRC arising from donations towards Café conversion
3. Fundraising income from café launch event
4. Grant from Scotmid earmarked for Friends of Clermiston Park- their grant was routed through us as they had no bank account
5. Rent payments from café operator
6. Public Liability insurance policy with Zurich Insurance.
7. Other expenses were for FoRP park maintenance team, metal shelving for the Armoury, a drill and plaques for the cafe
8. The liability is the award to Friends of Clermiston Park – paid over to them in July 2024.
9. The contingent liability of £1000 in the 2023-24 accounts towards snagging costs for the café conversion was not crystallised.

No remuneration or expenses were paid to any of the Charity Trustees during the period.

Signed:



John Yellowlees (Treasurer) Alex Dickson (Independent Examiner)

21 August 2024

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